



## Personal Details (Part 2 of 2)

**To be completed if this is your first payment by the University or if your details have changed since your last claim**

Surname: \_\_\_\_\_ Forenames: \_\_\_\_\_

Full Postal Address & Postcode \_\_\_\_\_

National Insurance Number 

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Date of Birth 

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**\*Payments cannot be processed without a National Insurance Number, D.O.B or Bank details**

Gender (please indicate by circling the correct option)  

Female	Male	Unspecified
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### BANK DETAILS

Account Payee Name:											
Bank/Building Society Sort Code (6 Digits)		<table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr></table>									
Bank/Building Society Account Number (8 Digits)		<table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr></table>									
Building Society Roll Number		<table border="1" style="display: inline-table; border-collapse: collapse;"><tr><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td><td style="width: 20px; height: 20px;"></td></tr></table>									
<b>NATIONALITY</b>											

### ETHNIC ORIGIN

*Please tick the box that best describes your ethnic origin*

11. White-British		33. Asian or Asian British - Bangladeshi	
12. White-Irish		34. Chinese	
19. Other white background		39. Other Asian Background	
21. Black or Black British - Caribbean		41. Mixed White and Black Caribbean	
22. Black or Black British - African		42. Mixed White and Black African	
29. Other black background		43. Mixed White and Asian	
31. Asian or Asian British - Indian		49. Other Mixed Background	
32. Asian or Asian British - Pakistani		80. Other Mixed Background	

The Disability Discrimination Act defines disability as a mental or physical impairment, which has substantial and long term adverse effect on a person's ability to carry out normal day to day activities. **Based on this definition, do you consider yourself to have a disability?** (Please tick appropriate box)

NO	YES	If Yes please indicate nature of disability:
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**Under the Data Protection Act 1998, information relating to racial or ethnic origin and health is classified as 'sensitive personal data'. The University uses this data for internal statistical analysis of the staff profile to monitor the achievement of the University's aim to 'employ staff from the whole community'. The University is also required to disclose this data to the Higher Education Statistics Agency (HESA) for the analysis of Higher Education staff statistics and to enable them to carry out statutory functions as applicable. I confirm that I give explicit consent for the University to process the above personal data in accordance with the Data Protection legislation for the purpose stated.**