

ASSIMILATE Project Student Briefing

Date: Friday 20th November 2009

Venue: Leeds Met, Rose Bowl, Room 315

9.00	Arrival – tea and coffee available	
9.15	Introduction to the Project	Sally Brown
9.30	Introduction to Assessment	Sally Brown
10.00	Glossary Task	
10.30	Institutional overview interview with Sally Brown	Jason McCartney
10.45	Questions	
11.15	Tea and coffee break	
11.30	How does this fit into my course?	Annisa Suliman
11.45	Questions	
12.00	Course leader interview with John Smith	Andrew Edwards
12.30	Questions	
12.40	Overview of Assimilate website	Janice Priestley
12.45	Lunch	

Filming and photography

During the day we will have a film crew and photographer present. The images will be used in the project dissemination materials, which will include publication on the internet.

If you have any objections then please let the staff concerned know in advance.