

## **DRAFT QUESTIONS FOR THE PROGRAMME LEADER LEVEL INTERVIEW - MAY BE MODIFIED BEFORE STUDENT USE**

### **INTRODUCE YOURSELF**

#### **Briefing and consent**

I would like confirm that I am here from Leeds Metropolitan University as part of a research project that will investigate how students on taught Masters' level programmes are assessed. The project will involve around 50 higher education institutions, both in the UK and internationally.

The interview will form part of my BA (Hons) Journalism course and I will produce assessed news items and case studies for use on my course, and to inform the research project. The areas which I will explore are outlined in the information which you have received. Both the research and degree assignment may lead to academic and scholarly work which will be disseminated and published in a variety of media, including the worldwide web. Our aim is to disseminate information about current practices and to make recommendations for future best practice in the sector.

I will be recording (videoing) our interview in order to help accurately reflect our discussions, and produce items for dissemination. This dissemination may include quotes and vignettes of our interview. However, if there is anything that you wish to say, or discuss, in confidence then please indicate this at the appropriate time during the interview. Any articles which I produce will be reviewed by my tutors and the final editorial control will remain with the project board. We may come back to you for clarification on any points at a later date, and you will be able to view any material prior to publication.

You can, of course, withdraw from the research or interview at any time.

#### **Are you happy to go ahead?**

#### **Introductions**

[Ask interviewee to introduce themselves (name, position, institution)]

#### **Interview questions**

1. Can you please briefly describe the programme of study that you are responsible for.
2. What form does the assessment on your programme take?

(students should explore the following if it is not covered by the interviewee without promoting)

- if written – how many words
- does it make use of group or individual assessment
- what marking schemes are use
- how often is it undertaken

3. Do you provide feedback, if so in what format?

4. Are there any restrictions on the type of assessment which can be given?  
(here we will be looking to see if, for example, there are restrictions on institutions assessing students in groups)
5. Is there a co-ordinated approach to assessment timings?
6. How often do your students get feedback during the preparation of assessment?
7. Does the setting and marking of assessments cause administrative issues?
8. What works well on the programme?
9. What works less well on the programme?
10. How have things changed over recent years?
  
11. What type of employment do your students go on to when they leave university?
12. Do the assessment types map successfully to the work place?
13. Do students complete evaluations of the course? What are the results?
14. If there were no limitation on the assessment methods that you could use then what would the assessment on your programme look like?
15. Is there anything that you would like to mention that we have not covered?
16. Is there anyone else who it may be useful for me to contact or other information that it would be useful for me to look at?